

**MINUTES
BOARD OF DIRECTORS
GONZALES CENTRAL APPRAISAL DISTRICT
APRIL 20, 2023**

The Board of Directors of the Gonzales Central Appraisal District met on Thursday, April 20, 2023 at the appraisal district office located at 1709 E. Sarah Dewitt Drive, Gonzales, Texas. Board members present were Lauren Clampit, Sue Gottwald, Craig Hines and Bud Box. Also present were John Liford, Chief Appraiser, Nick Rapoza, Deputy Chief Appraiser and Sherian Cleveland, Recording Secretary.

Lauren Clampit, Chairman, declared a quorum and called the meeting to order at 5:30 pm.

The Board approved the minutes from the March 16, 2023 regular meeting upon motion by Craig Hines and seconded by Sue Gottwald. The motion passed by unanimous vote.

The financial report for the month of March was reviewed with the Board reflecting the district was under budget for the month of March by \$23,684.00 and under budget year to date by \$49,828.17. Bud Box motioned to approve the financial report as presented. Craig Hines seconded the motion. The motion passed by unanimous vote.

The Board reviewed the Investment Transaction Quarterly report for the quarter ending March 31, 2023, showing interest earned for the quarter of \$1,989.32. Mr. Liford stated the district would be going out for bids this year for a depository. A brief discussion was held on possible investments.

Craig Hines reported that all checks presented have been signed.

There were no Public Comments.

The annual audit report for the fiscal year ending December 31, 2022 was presented to the Board by Yvette Gonzales of Roloff, Hnatek & Co., LLP. Following the favorable report given by Yvette Gonzales, Sue Gottwald motioned to approve the audit as presented. Bud Box seconded the motion. The motion passed by unanimous vote.

The Board adopted Resolution No. 397, to refund to the participating taxing jurisdictions their proportionate share of the excess funds remaining from the 2022 budget. Craig Hines seconded the motion. The motion passed by unanimous vote.

Mr. Liford stated he is proposing to amend the 2023 appraisal district budget to correct a calculation error which would amount to a refund to the taxing entities of \$12,896.00. He stated he would send the amendment to the taxing entities and after 30 days the amendment could be approved and the entities would be sent their corrected budget shares. Bud Box motioned to approve the resolution proposing the amendment to the 2023 Budget. Craig Hines seconded the motion. The motion passed by unanimous vote.

Following discussion, Sue Gottwald motioned to authorize the Chief Appraiser to let bids/proposals for Health/Life/AD&D coverage for employees of the District and to

approve the bid/proposal specifications as presented. Sue Gottwald seconded the motion. The motion passed by unanimous vote.

Craig Hines motioned to open the bids/proposals for Health/Life/AD&D coverage at the regular meeting to be held on May 18, 2023 at 5:30 pm, allowing any Board member present to open the bids/proposals.

Mr. Liford presented the Board with a copy of the Tax Transparency Web Site and Postcard agreement with Pritchard & Abbott, Inc. for the time period of January 1, 2023 through December 31, 2023.

Discussion was held on Salaries for the 2024 Budget.

Mr. Liford reported a new scheduling system would be done this year with protests as the district will now have seven appraisal review board members and some members will be handling single panel protests and three member protest hearings.

Mr. Liford also reported that one employee will be attending classes in May and one employee is waiting to receive their registration from the Texas Department of Licensing and Registration.

Mr. Liford presented the Board with a copy of the Appraisal Review Board procedures as required in the Property Tax Code.

As there was no further business at this time, the meeting was adjourned.


Chairman, Board of Directors

Attest:


Secretary, Board of Directors

STATE OF TEXAS

COUNTY OF GONZALES

RESOLUTION NO. 397

GONZALES CENTRAL APPRAISAL DISTRICT
1709 E. Sarah Dewitt Drive, Unit B
Gonzales, Texas 78629

RESOLUTION OF THE BOARD OF DIRECTORS OF GONZALES CENTRAL APPRAISAL DISTRICT TO REFUND FUNDS TO THE PARTICIPATING TAXING ENTITIES.

WHEREAS, pursuant to Section 6.06 (J) of the Property Tax Code, the Board of Directors adopts this resolution to refund to the participating taxing jurisdictions their proportionate share of the excess funds remaining from the 2022 Budget.

PASSED AND APPROVED THIS 20th DAY OF April, 2023.


Chairman, Board of Directors

ATTEST:


Secretary, Board of Directors

STATE OF TEXAS §

COUNTY OF GONZALES §

RESOLUTION PROPOSING AMENDMENT TO 2023 BUDGET

WHEREAS, the Board of Directors ("Board") of the Gonzales Central Appraisal District ("District") has determined that it should amend the 2023 District budget to correct a calculation error in Section III to reflect the correct total in the amount of \$309,140.00 from an incorrectly-calculated \$309,290.00 and to thereby correct the total budgeted amount to \$1,894,152.

NOW THEREFORE, BE IT RESOLVED, that the Board proposes to amend the 2023 District budget to correct a calculation error in Section III to reflect the correct total in the amount of \$309,140.00 from an incorrectly-calculated \$309,290.00 and to thereby correct the total budgeted amount to \$1,894,152.

BE IT FURTHER RESOLVED that the Secretary of the Board is hereby directed to deliver a written copy of this resolution proposing to amend the 2023 budget to the presiding officer of the governing body of each taxing unit participating in the District.

ADOPTED this 20th day of April, 2023.



Chairman, Board of Directors

ATTEST:



Secretary, Board of Directors