

**MINUTES
BOARD OF DIRECTORS
GONZALES CENTRAL APPRAISAL DISTRICT
APRIL 16, 2020**

The Board of Directors of the Gonzales Central Appraisal District met on Thursday, April 16, 2020 by teleconference at the appraisal district office located at 1709 E. Sarah Dewitt Drive, Unit B, Gonzales, Texas. Board members present were Lauren Clampit, Craig Hines, Sandra Gorden, Sue Gottwald and Frank "Bud" Box, Jr. Also present were John Liford, Chief Appraiser and Sherian Cleveland, Recording Secretary.

Lauren Clampit, Chairman, declared a quorum and called the meeting to order at 5:30 p.m.

The minutes of the February 20, 2020 meeting were reviewed by the Board. Bud Box motioned to approve the minutes as corrected. Sue Gottwald seconded the motion. The motion passed by unanimous vote.

The Board reviewed the financial report for the month of February 2020. John Liford reported the budget categories that were over the monthly average and stated the district was under budget for the month of February by \$67,482.93. Craig Hines motioned to approve the financial report for February. Sue Gottwald seconded the motion. The motion passed by unanimous vote.

Mr. Liford stated the March financial report was not mailed to the Board prior to the meeting but has since been prepared and it was the consensus of the Board to have Mr. Liford go over the report with them. The item was listed on the agenda. Mr. Liford reported the budget categories that were over the monthly average and stated the district was under budget for the month of March by \$98,262.47. Bud Box motioned to approve the financial report for March as presented. Sandra Gorden seconded the motion. The motion passed by unanimous vote.

Craig Hines, Secretary, reported that all checks presented were signed.

There were no Public Comments.

The Board approved the audit of the Gonzales Central Appraisal District financial records for the year 2019 as prepared by Roloff, Hnatek Co., LLP upon motion by Sue Gottwald and seconded by Sandra Gorden. The motion passed by unanimous vote.

The Board adopted Resolution No. 374 to refund to the participating taxing jurisdictions their proportionate share of the excess funds remaining from the 2019 budget, upon motion by Sue Gottwald and seconded by Bud Box. The motion passed by unanimous vote.

Mr. Liford reported to the Board that one of the Appraisal Review Board members had resigned and John C. Barfield, Jr. was willing to serve as a member of the Appraisal Review Board. Craig Hines motioned to adopt Resolution No. 35, appointing John C.

Barfield, Jr. to serve as a member of the Appraisal Review Board. Bud Box seconded the motion. The motion passed by unanimous vote.

Following discussion, Bud Box motioned to move \$28,000 from the Committed Fund "New Office Building Furniture" to the budget category of "New Office Building-Furniture" for the purchase of furniture. Craig Hines seconded the motion. The motion passed by unanimous vote.

Following discussion, Sue Gottwald motioned to transfer \$2,000 from the budget category of "Office Building Expense" to the budget category of "New Office Building-Furniture" for the purchase of furniture. Sandra Gorden seconded the motion. The motion passed by unanimous vote.

Following discussion, Sandra Gorden motioned to transfer \$14,000 from the Committed Fund "New Office Building-Moving" to the budget category of "New Office Building-Moving" for the cost of moving the appraisal district offices. Bud Box seconded the motion. The motion passed by unanimous vote.

Following discussion, Sue Gottwald motioned to approve the transfer of \$3,000 from the budget category of "Unforeseen Contingencies" to the budget category of "Software Updates/Computer" for the Sage accounting software for a 2 year subscription beginning May 23, 2020 and ending May 22, 2022.

Discussion was held on the 2021 budget. Mr. Liford was asked to gather data on cost of living increases and to prepare estimates of what the salaries would be ranging from 1 to 2 ½% percent for the next meeting.

Mr. Liford gave the Board updates on the county annex building, stating he would like to purchase a tankless hot water heater to install for hot water.

Mr. Liford reported that notices of appraised value have been mailed. The district is processing homestead exemptions and agricultural valuation applications. Mr. Liford also stated one employee will be attending schooling after the protest season. Mr. Liford further reported on valuation increases and stated there has been no change from the Comptroller's office on the valuation of minerals.

As there was no further business at this time, Sue Gottwald motioned to adjourn. Sandra Gordon seconded the motion and the motion passed by unanimous vote.



Chairman, Board of Directors

Attest:



Secretary, Board of Directors

STATE OF TEXAS

COUNTY OF GONZALES

RESOLUTION NO. 374

GONZALES CENTRAL APPRAISAL DISTRICT

928 St. Paul Street
Gonzales, Texas 78629

RESOLUTION OF THE BOARD OF DIRECTORS OF GONZALES CENTRAL APPRAISAL DISTRICT TO REFUND FUNDS TO THE PARTICIPATING TAXING ENTITIES.

WHEREAS, pursuant to Section 6.06 (J) of the Property Tax Code, the Board of Directors adopts this resolution to refund to the participating taxing jurisdictions their proportionate share of the excess funds remaining from the 2019 Budget.

PASSED AND APPROVED THIS 16th DAY OF April, 2020.


Chairman, Board of Directors

ATTEST:


Secretary, Board of Directors

STATE OF TEXAS

COUNTY OF GONZALES

RESOLUTION NO. 375

GONZALES CENTRAL APPRAISAL DISTRICT
928 St. Paul Street
Gonzales, Texas 78629

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GONZALES CENTRAL APPRAISAL DISTRICT APPOINTING APPRAISAL REVIEW BOARD MEMBER.

WHEREAS, THE BOARD OF DIRECTORS has determined that the following individual is of good character and good judgement and possesses the necessary qualifications to serve as a member of the Appraisal Review Board; now, therefore:

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the following individual is hereby appointed to the Appraisal Review Board, effective April 16, 2020 with no term limits.

JOHN C. BARFIELD, JR.

PASSED AND APPROVED THIS 16th DAY OF April, 2020.



CHAIRMAN, BOARD OF DIRECTORS
Gonzales Central Appraisal District

ATTEST:



SECRETARY, BOARD OF DIRECTORS
Gonzales Central Appraisal District