

**MINUTES
BOARD OF DIRECTORS
GONZALES CENTRAL APPRAISAL DISTRICT
February 22, 2024**

The Board of Directors of the Gonzales Central Appraisal District met on Thursday, February 22, 2024 at the appraisal district office located at 301 St. Joseph Street, Gonzales, Texas. Board members present were Sue Gottwald, Bud Box, Josh Gray and D'Anna Robinson. Also present were John Liford, Chief Appraiser; Nick Rapoza, Deputy Chief Appraiser; Sherian Cleveland and Lisa Pakebusch, recording secretaries.

Sue Gottwald, Chairman, declared a quorum and called the meeting to order at 5:30 pm.

The minutes of the January 18, 2024 board meeting were approved upon motion by Bud Box and seconded by Josh Gray. The motion passed by unanimous vote.

The financial report for the month of January 2024 was reviewed with the Board. Mr. Rapoza reported that the district was over the monthly average by \$17,505.51 and over budget year to date by \$16,242.45. Josh Gray motioned to approve the financial report as presented. Bud Box seconded and the motion passed by unanimous vote.

There was no report from the Secretary.

There were no public comments.

Discussion was held on the Gonzales Central Appraisal District 2023 Annual Report.

Discussion was held on the Gonzales Central Appraisal District 2023 Mass Appraisal Report.

Resolution No. 404 was adopted to replace the signatory for Craig Hines with the signatory of Josh Gray to perform any and all functions set forth in Section C of Banking Resolution No. 399 adopted by the Board of Directors on February 22, 2024, upon motion made by Bud Box and seconded by D'Anna Robinson. The motion passed by unanimous vote.

Discussion was held on having the evaluation of the Chief Appraiser done in December of each year. Bud Box made the motion to evaluate the Chief Appraiser in December of each year. Josh Gray seconded and the motion passed by unanimous vote.

Following discussion, Josh Gray motioned to adjust the meal per diem to conform to the U.S. General Services Administration's (GSA's) rates of \$64.00 M&IE (meals and incidental expense) and \$48.00 first and last day of travel and the State travel reimbursement rate for 2024 of \$36.00 for non-overnight meals and amend the personnel policy to reflect these changes. Bud Box seconded and the motion passed by unanimous vote.

Following discussion, Bud Box motioned to transfer \$23,100.00 from the “Committed Fund-Litigation” to the 2024 budget category of “Attorney Fees” for litigation. D’Anna Robinson seconded and the motion passed by unanimous vote.

Following discussion, Josh Gray motioned to transfer \$ 7,000.00 from the “Committed Fund-Reserve Fund for Replacement” to the 2024 budget category of “Unforeseen Contingencies” for wiring/electrical expense. Bud Box seconded and the motion passed by unanimous vote.

Mr. Rapoza reported that the value schedules were completed and also stated that no classes were currently scheduled for educational training.

Mr. Rapoza reported on litigation and stated once notices of appraised values went out to taxpayers, protests can be filed.

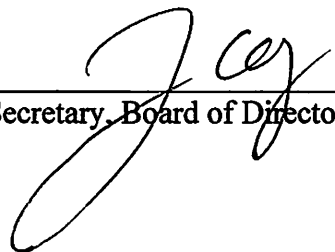
Mr. Rapoza further reported on property values, stating there would be an increase on some commercial properties on the bypass and downtown lots. Mr. Rapoza also discussed the cap rates for residential and nonresidential properties.

As there was no further business at this time, the meeting was adjourned at 5:50 pm.



Chairman, Board of Directors

Attest:



Secretary, Board of Directors