

**MINUTES
BOARD OF DIRECTORS
GONZALES CENTRAL APPRAISAL DISTRICT
FEBRUARY 16, 2023**

The Board of Directors of the Gonzales Central Appraisal District met on Thursday, February 16, 2023 at the appraisal district office located at 1709 E. Sarah Dewitt Drive, Gonzales, Texas. Board members present were Lauren Clampit, Sue Gottwald, Craig Hines and Bud Box. Also present were John Liford, Chief Appraiser, Nick Rapoza, Deputy Chief Appraiser and Sherian Cleveland, Recording Secretary.

Lauren Clampit, Chairman, declared a quorum and called the meeting to order at 5:35 pm.

The Board approved the minutes from the January 19, 2023 regular meeting upon motion by Bud Box and seconded by Sue Gottwald. The motion passed by unanimous vote.

The financial report for the month of January was reviewed with the Board reflecting the district was under budget year to date by \$29,574.63. Sue Gottwald motioned to approve the financial report as presented. Craig Hines seconded the motion. The motion passed by unanimous vote.

Craig Hines reported that all checks presented have been signed.

There were no Public Comments.

The Board approved to have Roloff, Hnatek & Co., L.L.P. perform the audit of the financial records for the year 2022 as set forth in the engagement letter of January 25, 2023, upon motion by Craig Hines and seconded by Bud Box. The motion passed by unanimous vote.

Following discussion, Sue Gottwald motioned to grant authority to Joseph Rapoza, Deputy Chief Appraiser to sign payroll and expense checks in the absence of the Chief Appraiser. Craig Hines seconded the motion. The motion passed by unanimous vote.

Following discussion, Craig Hines motioned to approve the transfer of \$3,391.00 from the 2023 Budget category of "Salaries Item (N) Appraiser" to the 2023 Budget category of "Salaries Item (M) Clerk". Bud Box seconded the motion. The motion passed by unanimous vote.

Discussion was held on a proposal received from Merriman Incorporated for scanning of appraisal files. No action was taken.

Mr. Liford reported the district is processing homestead and agricultural valuation applications and stated the appraisers have completed the rechecks on properties and will now be working on the reappraisal and values will be input into the computer.

Mr. Liford also reported that Pritchard & Abbott would prefer the district use the cloud for storage. Mr. Liford stated the fiber optic cable has already been ran and the district can do a trial to make sure this will work for the district.

Mr. Liford further reported that one employee will be signing up for educational classes to work toward a registered professional appraiser designation.

Mr. Liford discussed with the Board possible investments that are available and stated he would speak to the auditor on whether or not the district can invest designated reserve funds.

Mr. Liford informed the Board that sales of properties indicate increases in value for 2023.

As there was no further business at this time, the meeting was adjourned.


Chairman, Board of Directors

Attest:


Secretary, Board of Directors