

**MINUTES  
BOARD OF DIRECTORS  
GONZALES CENTRAL APPRAISAL DISTRICT  
APRIL 15, 2021**

The Board of Directors of the Gonzales Central Appraisal District met on Thursday, April 15, 2021 at the appraisal district office located at 1709 E. Sarah Dewitt Drive, Gonzales, Texas. Board members present were Lauren Clampit, Sandra Gorden, Sue Gottwald, Craig Hines and Frank "Bud" Box, Jr. Also present were John Liford, Chief Appraiser, Nick Rapoza, Interim Senior Appraiser and Sherian Cleveland, Recording Secretary.

Lauren Clampit, Chairman, declared a quorum and called the meeting to order at 5:30 p.m.

The minutes of the March 18, 2021 meeting were reviewed by the Board. Craig Hines motioned to approve the minutes as presented. Sue Gottwald seconded the motion. The motion passed by unanimous vote.

The Board reviewed the financial report for the month of March, 2021. John Liford reported the budget categories that were over the monthly average and stated the district was under budget through the month of March by \$100,191.29. Sue Gottwald motioned to approve the financial report as submitted. Bud Box seconded the motion. The motion passed by unanimous vote.

The Board reviewed the Investment Transaction Quarterly Report for the quarter ending March 31, 2021. Mr. Liford reported the interest earned and accrued for the quarter ending March 31, 2021 was \$2,807.52.

Craig Hines, Secretary, reported that all checks presented have been signed.

There were no Public Comments.

Discussion was held on the proposed contract with Pritchard & Abbott for the Computer System Lease /License Agreement. Mr. Liford stated the amount of the contract is increasing from \$41,500.00 to \$44,694.00 for the period beginning January 1, 2022 and ending December 31, 2023. Sue Gottwald motioned to approve the Computer System Lease/License Agreement with Pritchard & Abbott beginning January 1, 2022 through December 31, 2023. Bud Box seconded the motion. The motion passed by unanimous vote.

Mr. Liford reported that due to new legislation passed, the appraisal district will incur additional expense to host a website for the taxing entities to maintain on the website certain information for the taxpayer. The cost for this will be \$2400.00. In addition, postcards are also required to be mailed per owner ID at a cost of 25 cents per page and postage is 28.5 cents per postcard. Craig Hines motioned to approve the Tax Transparency Web Site and mailing of the post cards as stated in the agreement with Prichard & Abbott. Sandra Gorden seconded the motion. The motion passed by unanimous vote.

Following discussion, Bud Box motioned to authorize the Chief Appraiser to let bids/proposals for Health/Life/AD&D coverage for employees of the District and approve the bid/proposal specifications. Sue Gottwald seconded the motion. The motion passed by unanimous vote.

Following discussion, Sue Gottwald motioned to open the bids/proposals for the Health/Life/AD&D coverage at the regular monthly meeting on May 20, 2021 at 5:30 p.m. and any Board member present may open the bids/proposals at that time. Craig Hines seconded the motion. The motion passed by unanimous vote.

Mr. Liford stated that values are increasing for 2022 due to the invalid findings by the Comptroller's office on commercial properties and ag improvements.

The corrections to the appraisal roll were submitted in compliance with Section 25.25(b), Texas Property Tax Code.

Mr. Liford stated he is working on the 2022 budget and asked board members to reach out to the school districts, etc. as was done last year on salary increases in the budget.

Mr. Liford reported that the district is processing homestead exemptions and extension requests and working on depreciation schedules for commercial properties. Mr. Liford also reported that two appraisers that are working toward their RPA designation are attending classes.

As there was no further business at this time, Sue Gottwald motioned to adjourn the meeting. Craig Hines seconded the motion. The motion passed and the meeting was adjourned.

  
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Chairman, Board of Directors

Attest:

  
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Secretary, Board of Directors